

T. Bonas Salvatore '60

ST. ANTHONY OF PADUA

MINOR SEMINARY
AND
PREPARATORY SCHOOL
WATKINS GLEN, N. Y.

Student Handbook



FRANCISCAN FATHERS

1954

ST. ANTHONY OF PADUA

MINOR SEMINARY
AND
PREPARATORY SCHOOL
WATKINS GLEN, N. Y.

Student Handbook



FRANCISCAN FATHERS

1954

PURPOSE

The main purpose of St. Anthony of Padua Minor Seminary and Preparatory School is to train young men for the Priesthood in the Assumption Province of the Order of Friars Minor. It is towards this goal that all of the activities at the school tend. Scholastic alertness, together with physical fitness and religious stability is the basis upon which a profitable life is built and everything at Padua is conducted in a fashion to bring out the best in each one of the students. Prompt attention is called to any and all deficiencies and everything is done to aid in the development of the best characteristics of each student. If it should occur that a young man is not qualified for the Holy Priesthood, he, his parents and/or guardians are immediately notified and suggestions are offered as to how they further should go about continuing his education at Padua or at some other school of their choice.

Young men with a vocation to the diocesan Priesthood are also encouraged to attend Padua as the training for this exalted vocation is spiritually and scholastically the same. These young men are encouraged to keep in close touch with the pastors of their home parishes so as to make their entrance into a diocesan major Seminary as easy as possible.

Young men with the desire for an academic education at a Preparatory School are also welcomed at Padua. They are obliged by the same rules as the Seminarians, and it is with this understanding that they are allowed to enroll. All of the facilities of the school are placed at their disposal and no distinctions will be made as to the manner of their religious, scholastic or physical education.

With these aims in mind we strive to fulfill the essential purposes of Catholic education which is "the harmonious development of the physical, emotional, intellectual, volitional, and religious powers of human beings, to prepare them to live upright, honorable and useful lives in this world in order to attain in the next, the end for which man was created."*

GENERAL RULES

1. Reverence and obedience must be shown to the Rev. Fathers of Padua at all times. Respect must be shown to the Ven. Brothers.

2. The visiting of workshops without special permission from Fr. Rector is strictly forbidden. This includes the kitchen, bakery, carpenter shop, laundry, tailor shop and all of the other places in which the Ven. Brothers or laymen employed by the school are at work.

3. Any breakage or disfigurement of school property must be reported at once to Fr. Rector. The student responsible shall be held accountable and shall be required to defray the cost of repairing or replacing same. Malicious vandalism will not be tolerated.

4. Neatness in the persons and surroundings is to be cultivated by all students.

5. Overalls, "T"-shirts, gym shoes, etc., may be worn only during the recreational periods, and never for classes, to the chapel or in the dining hall. Leather heels and cleats on shoes are forbidden.

6. At no time is it permissible to whistle, shout or run in the school buildings. The use of chewing gum is also forbidden.

7. All money must be deposited with the Rev. Rector. This will be credited to the student's account in the Student Bank.

8. No accounts are to be contracted at any of the stores in town without special permission from the Rev. Rector.

9. All correspondence must pass thru the hands of the Rev. Prefect.

10. All books, magazines, papers, etc., brought or sent to the school, must pass the scrutiny of the Rev. Prefect.

11. Absence from class is never allowed without sufficient reason. No student shall fail to appear in class without first receiving the permission of the Rev. Rector and the Rev. Prefect and without notifying his professors.

12. Borrowing or taking the property of another student without his special permission is strictly forbidden.

13. The use of tobacco in any form is strictly forbidden.

14. Any student showing himself habitually slothful at prayers or in his studies, disobedient to his professors, vulgar in his language or manners, or manifesting any other defect in character incompatible with the way of life at Padua will not be tolerated.

15. In the case of any infraction of the above rules, especially numbers 12, 13 and 14, and all of the rules concerning "Out of Bounds", a student will be given an opportunity to better himself. At the second infraction, the parents or guardian of the student will be notified of what has occurred; after the third infraction the student may be dismissed from Padua after the Rev. Rector has consulted with the faculty.

16. The students may receive food packages at Thanksgiving or on the occasion of their birthday. At all other times food packages will be returned or confiscated.

CHAPEL

1. Every student is obliged to be present at all spiritual exercises. Official permission or illness is the only excuse.

2. Behaviour in chapel should be such as befits the Presence of the Most Holy Sacrament.

3. The use of the St. Andrew Daily Missal (Complete Edition) is strictly enforced during the celebration of the Holy Sacrifice, during Morning Prayers, and during Night Prayers. All prayers should be said in unison, with piety and devotion; all liturgical actions should be strictly observed.

4. No one is excused from taking part in the Community Singing during Chapel services.

5. Every student will be given the opportunity to serve Mass. If he has never assisted at the Holy Sacrifice before, he will make a sincere effort to learn.

6. Students entering the Chapel for all community services must be properly dressed. Jackets (suit-coats), dress shirts and ties must be worn for all services.

CLASSROOMS

1. Order and cleanliness are requisites in every classroom. Each classroom is equipped with a waste receptacle and should be used only as such.

2. Before leaving the classroom each student will arrange his chair so that all are perfectly aligned.

3. Silence must be observed from the moment the signal for the beginning of the class is heard.

4. During the five minute period between classes, if the next class is to be conducted in the same room, everyone is to remain seated, and no one is allowed to leave the classroom without the specific permission of the class prefect.

5. The class prefects will see to it that each room is properly equipped with chalk and erasers, which will remain in his care when not in use, and will be returned to the proper place after class.

6. If the professor does not appear five minutes after the class signal has sounded, the class prefect shall notify the Rev. Rector.

7. Class prefects are empowered to enforce the above rules.

DINING HALL

1. Every student must be present for all meals unless legitimately excused.

2. Every one is to proceed to his appointed place and wait in silence until grace is said.

3. All rules of etiquette are to be observed. Politeness and good breeding should be in evidence in each of the student's actions. Loud and boisterous talking at the table is forbidden.

4. On days when reading at mealtime is assigned, everyone should maintain strict silence.

5. No one is to leave the dining hall at any time, without the permission of the Father in charge.

6. After each meal the dishes should be cleaned and stacked by the student appointed by the Table Prefect, who will see to it that this duty is performed by each student in turn.

7. Places in the dining hall are changed each day, each student moving up one place clockwise. At breakfast time, every Monday morning, table groups will move from one table to another as assigned by the Rev. Prefect.

STUDY HALL RULES

1. The study hall shall be used exclusively in preparing oneself for classes. No games of any type, i. e. chess, cards, checkers, are allowed.

2. Silence must be observed at all times. Permission to speak with anyone during the study-period must be requested from the Father Prefect in charge.

3. Cleanliness inside, outside, and around the desks, is demanded at all times.

4. All textbooks, dictionaries, etc., when not in actual use, must be on the bookshelf space assigned to the individual student. Permission to take textbooks out of the study hall must be received from the Prefect of Discipline. Books to be used during each study period must be taken from the shelves before the study-period begins, and must be replaced at the end of the period.

5. Desks must be in perfect alignment at all times, and must be left in this order when study hall is not used. The only things allowed in the desks are those used for classroom work.

6. Reference books, and books assigned by the Rev. Professor may be obtained at the Library Desk located in the Study Hall.

7. A Rev. Father is assigned to take care of each study period. If the Father assigned does not make a prompt appearance, the student prefect of the week is in charge. In him is vested full authority, and to him is due the respect of one assigned by the Rev. Rector.

8. Permission to leave the study-hall will not be granted at any time unless a serious reason is presented.

9. Any student late for a study period, and not being able to present a valid reason for his tardiness, will make up the full period during his free time, at a time assigned by the Rev. Prefect of Discipline.

10. The main entrance to the study-hall is the door at the head of the staircase; no other doors are to be used unless permission is granted or an emergency arises.

11. The study period ends at a signal given by the Prefect in Charge.

SLEEPING QUARTERS

1. No student is allowed to change the sleeping space assigned without specific permission of the Rev. Hall Prefect.

2. Cleanliness is strictly demanded, i. e. each room is to be swept or dry mopped daily; nothing is to be left lying on the beds, chairs or floor; nor are any pictures, etc. to be placed on the walls. Trunks and all types of luggage must be kept in the assigned rooms.

3. The sleeping quarters are to be put in order immediately after breakfast. Negligence in this regard, found after the eight o'clock class signal will be considered a breach of the rules and appropriate action will be taken.

4. Loitering in the sleeping quarters is absolutely forbidden. Table games and other types of recreational activities are to be enjoyed in the rooms and building assigned for this purpose.

5. No student may enter a room not his own without the specific permission of his hall Prefect.

6. To avoid overcrowding, only necessary articles should be kept in the rooms. All other items not in daily use should be stored away or sent home until needed.

7. Each sleeping space is provided with a chair, and therefore, sitting on the beds, undressing on them

is forbidden. All clothing not being worn must be neatly hung in the space provided for them.

8. No one is allowed out of bed before the awakening signal is sounded. Special permission is granted to those serving the early Masses.

9. Everyone should arise immediately upon hearing the bell and be present in chapel no later than 6:30.

10. Strict silence is to be observed in the Sleeping Quarters upon arising and retiring. The "lights out" signal should find everyone in bed. Any disturbance after the signal will be punished.

11. Each Wednesday and Saturday at 4 p. m. the sleeping quarters will be thoroly inspected by the Hall Prefects.

12. Every student should do his part in keeping the rooms clean. The responsibility for this rests upon the entire group in the room and not upon any individual student.

BOOKSTORE RULES

1. All textbooks, workbooks, and other study aids are procured in the bookstore, except those aids to study as review books for example which are not compulsory for the subject, but rather left to the discretion of the student.

2. Textbooks as such are of two categories: some must be purchased by the student outright, others again are rented. As for workbooks accompanying the various subjects of study, these as well as other study and review aids are always purchased by the student.

3. Dictionaries, such as the Latin-English, English-Latin, Polish-English, English-Polish, are sold in the students' store. There is no necessity to purchase these, unless so directed by the teacher.

4. All textbooks and study aids must be kept neat and clean. This is especially true in the case of the books that are rented. Hence, any pencil marks, ink marks, torn pages, etc., which are not erased or repaired as the case might be, are subject to a pecuniary fine of 50 cents minimum.

5. In the case of a lost book, the student is charged the full list price of the lost book, if said book was new. If the lost book was a used one, the minimum charge will be one-half of the list price.

LIBRARY

1. The Library with its collections of books should be a place of study and mental recreation. Therefore, silence is to be observed.

2. Any of the books, except those marked **Reference** (symbol "R") may be taken out for a period of two weeks after they have been duly charged out with the staff librarian at the desk.

3. The students are not allowed in the Faculty Department nor are they allowed to borrow any of the books therein unless by recommendation of a Faculty Member.

4. Books must be returned to the charging desk at the time designated. Otherwise a fine will be charged for negligence in this respect. A book may be renewed after a lapse of two weeks provided it is not in demand because of class assignments.

5. Magazines and newspapers are put in the library for the use of all and because of their current nature, they may not be taken out. However, magazines of the past month or week may be taken out after being duly charged out with the staff librarian.

6. There is to be no eating of any kind in the library lest the books become soiled.

7. The books and periodicals are school property. Hence, any mutilation or loss shall be handled in the same way as destruction of other school property.

RECREATION

1. Recreational facilities are provided for year round activities. During the daily free periods students should be occupied with profitable recreation, and should take full part in all intramural activities.

2. It is suggested that all students become members of the various intramural athletic teams and to take active part in all of the athletic programs. A full

program of soccer, touch football, basketball, softball, volley-ball, and archery, is offered for the student's enjoyment. Various tournaments in ping-pong, horse-shoes, etc., are held thruout the year.

3. When weather permits, recreational periods should be spent outdoors.

4. Private television, radio sets and phonographs are forbidden and will be confiscated if found in any of the rooms.

INTERSCHOLASTIC ATHLETICS

1. Any student may play on a Varsity team in soccer, basketball or baseball, provided he is qualified physically and maintains a satisfactory scholastic average.

2. Any member of a Varsity team is eligible for a Varsity letter if he has not completed his 19th year; has attended all practice sessions and observed all of the training rules; has a scholastic average above 69 and has not failed in any two major subjects; has participated in a third of all quarters of innings played in interscholastic games.

3. For the infraction of any of the conditions contained above a member will be immediately dropped from all interscholastic competition.

LOCKER ROOM

1. The locker room is to be used exclusively for storing equipment and clothing needed for use in the gymnasium or on the athletic field.

2. A room has been provided for the specific purpose of changing clothes. This should not be done anywhere else except in the place assigned.

3. Each student must take a shower as often as ordered by the Physical Education instructor. No time should be wasted, as this is not a valid reason for being late for classes, study periods or other obligations.

4. The playroom is to be used by the students as a recreation room. The radio and television sets must not be operated by anyone except those appointed.

Tables games, ping-pong, billiards and other games should be played with as little unnecessary noise as possible, so that others may receive the full enjoyment of the facilities.

5. Cleanliness is to be observed at all times. Waste receptacles have been placed in the rooms and they should be used only for the purpose assigned.

6. Lockers should be kept under lock at all times. Valuables should be deposited in the Office.

GYMNASIUM

1. During the Physical Education periods the gymnasium is a classroom and all of the rules pertaining thereto will be strictly enforced.

2. No one is ever allowed on the floor without the proper type of shoe. Infraction of this rule carries with itself a "work detail" assignment.

3. No one is allowed in the gymnasium during class periods.

4. During the regular Sunday night movie no comestibles are allowed. Great care should be taken so as not to mar the gymnasium floor.

OUT OF BOUNDS

1. No student may leave the school grounds without first receiving the permission of Fr. Rector. "Out of Bounds" is all of the property beyond that encompassed by the road leading into the school grounds off of Glen Avenue, in both directions, and going past the gymnasium into the woods and up to the first fence. Along this fence to Second Street, from thence to the What used to be the "tennis court" is Out of Bounds.

2. Upon leaving and returning to the school, the student will report to the Rev. Prefect.

3. All of the workshops, the Friary and its chapels, and other sections of the building not open to the students are out of bounds.

4. When town permission is granted, the visiting of private homes is strictly forbidden. Shopping may be done with permission of Father Rector.

5. In an emergency, students will be allowed to visit their homes at any time. On other occasions, permission must be requested by the parents or guardians, in writing, at least a week before the expected date of departure of the student.

6. Students are expected to spend their Thanksgiving, Christmas and Easter recess at the homes of their parents or guardians. No one will be allowed to spend these days at the homes of students from the locality. In order to spend these days at the homes of relatives permission must be received, in writing, from the parents or guardians.

WEEK-ENDS

1. Students living within a thirty (30) mile radius of the school may spend the last week-end of each month at home. This week-end will begin on Saturday at noon and will end Sunday evening at 7 o'clock. These week-ends occur in the months of October, January, February and May.

2. Upon leaving the school, the parents assume all responsibility for their son.

TELEPHONE

1. The telephone may be used by the students only with the permission of Fr. Rector or Fr. Prefect.

2. Long-distance calls will be allowed only to parents, guardians or immediate relatives. All of these must be made on a "Collect" (reversed charge) basis.

3. All incoming phone calls should be made on a "person-to-person" basis, and no "collect" calls will be accepted. The Student Quarters phone number is Watkins Glen 507, and the most convenient time for them to receive calls is 7:30 to 8:00 a. m., 12:30 to 1:15 p. m., 3:30 to 5:00 p. m. and 7:00 to 7:45 p. m. In an emergency, calls may be made at any time.

4. No local calls by students will be allowed nor to students will be accepted.

VISITING

1. Students may receive and entertain their parents, guardians and immediate relatives any Sunday between 1:00 and 4:00 p. m.

2. No meals will be served to visitors at any time unless they have traveled a long distance and are staying in the vicinity for a greater length of time. This will be allowed only after arrangements have been made with Fr. Rector.

CREDIT CARD

1. The only "legal tender" at the school is the Credit Card. This card is issued only by Fr. Rector or his delegate and only during the Saturday morning study period.

2. All school expenses must be paid with this card, and an account will not be allowed to be overdrawn unless in an extreme emergency.

3. The credit card is based on the amount of money the student has deposited to his account in the Student Bank.

4. Each "Credit Card" is worth \$5.00 and is the personal property of the student. At the end of the school year a refund may be asked for.

DAY STUDENTS

1. Day students are those who live in Watkins Glen, N. Y., and do not reside at Padua.

2. Day students are obliged by all of the rules contained herein and also by all of the sanctions involved.

3. Day students must be present in the study-hall every morning before 8:55, except every First Friday of the month when they must be present at Holy Mass at 6:30 in the morning.

4. The parents must notify the Rev. Rector if any of the day-students are absent from any of their classes because of illness.

5. Smoking, or any other use of tobacco on the school grounds, is strictly forbidden. The delivery of magazines, newspapers and correspondence will be considered a serious infraction of the rules and regulations of the school.

6. Day students are not allowed to leave the school grounds during a regular class day until after the 6:00 p. m. study period; except on Thursday when they must be present during the spiritual conference which is given right after the study period.

7. Day students are expected to take part in all of the intramural and extramural activities; to be members of the various societies and clubs and to take an active interest in them by attending all meetings and sessions.

INFIRMARY

1. The Br. Infirmarian is always available for First Aid treatment. He is to be approached immediately after an accident so as to avoid all future complications.

2. Each boy is insured against accidents incurred in any scholastic activity, and hence should report such accidents immediately.

3. In case a student must be put to bed he must remember that he owes the Br. Infirmarian the obedience and observance of instructions he would show to anyone else who is doing his utmost to see that he gets well.

4. The Br. Infirmarian will decide whether a doctor should be called.

5. The parents will be notified immediately in case of serious illness.

6. Doctor and Dentist bills will be sent directly to the homes of the students.

PREFECTS

1. Each Senior will be given the opportunity to act as Prefect and Vice-prefect for one week. It is his duty to maintain order and discipline in the school for one week. As such, all respect and obedience must be shown to him.

2. Each class will have a class prefect whose duty will be to maintain order in his respective classroom at all times.

3. In the absence of either the Dean of Discipline or his Assitant, the Seniors assigned to the particular floors will act as prefects and as such, maintain order and discipline in the sleeping quarters.

GUIDANCE PROGRAM

In the course of the school year, every student is beset with some problems that are seemingly too difficult for him to deal with. A boy's education is not complete, until he begins to learn how to cope with these difficulties. For this reason, Padua has incorporated into its curriculum formal classes in guidance which treat in a general manner of matters pertaining to personal and vocational guidance.

This course is supplemented by a special guidance program to aid the student with his own individual problems. Each student selects a member of the faculty of his own choosing as a personal counselor. The student, then, is required to report to his counselor at least once a month, more often if desired, whether he has or has not matters to discuss.

In addition to this, at the end of each quarter and shortly before the close of the school year, every student takes part in a private interview with Fr. Rector. The main topics of discussion, generally, are school grades and vocational ambitions. These interviews turn out to be sometimes rather uncomfortable for those who believe in too much relaxation, but on the other hand, for others they can be rather gratifying.

*Kelly, William A., *Educational Psychology*, Bruce, 1938, p. 2.

THINGS TO REMEMBER

1—SILENCE—

Every day from 8:45 p. m. to breakfast next morning. In rank at all times.

2—CLOTHES—

Dress shirt, tie and jacket for class, study hall, dining room, chapel. Rubber heels, no cleats.

3—FOOD PACKAGES—

None, except Thanksgiving and birthdays.

SINCERITY and friendliness is always encouraged, but intimate friendships with other than one's own classmates is prohibited. Vulgar and effeminate "nicknames" will not be tolerated.

DAILY SCHEDULE**A. M.**

- 6:00 Arising
- 6:22 First Chapel Bell
- 6:30 Morning prayers
Holy Mass
- 7:10 Breakfast
- 7:57 Assembly (Study Hall)
- 7:55 Assembly prayers
- 8:00 First Period
- 8:40 End of First Period
- 8:45 Second Period
- 9:25 End of Second Period
- 9:40 Assembly (Study Hall)
- 9:45 Study Period
- 10:25 End of Study Period
- 10:30 Third Period
- 11:10 End of Third Period
- 11:15 Fourth Period
- 11:55 Assembly (Study Hall)
- 12:00 Dinner

P. M.

- 1:10 Assembly (Study Hall)
- 1:15 Study Period
- 1:55 End of Study Period
- 2:00 Fifth Period
- 2:40 End of Fifth Period
- 2:45 Sixth Period
- 3:25 End of Sixth Period
- 4:40 Assembly Warning
- 4:55 Assembly (Study Hall)
- 5:00 Study Period
- 5:55 End of Study Period
- 6:00 Chapel
- 6:30 Supper
- 7:40 Assembly (Study Hall)
- 7:45 Study Period
- 8:45 End of Study Period
- 8:50 Compline
- 9:15 Lights out

SUNDAY SCHEDULE**A. M.**

- 6:30 Arising
- 6:55 Chapel Bell
- 7:00 Morning Prayers
Holy Mass
- 7:40 Breakfast
- 8:55 Chapel Bell
- 9:00 High Mass
- 11:40 Assembly Warning
- 11:55 Assembly (Study Hall)
- 12:00 Dinner

P. M.

- 4:15 Assembly Warning
- 4:25 Assembly (Study Hall)
- 4:30 Study Period
- 5:25 End of Study Period
- 5:30 Vespers (Chapel)
- 6:00 Supper, Compline
- 7:25 Assembly Warning
- 7:30 Assembly (Gymnasium)
- 9:15 Lights out